

# Disembarkation Procedures San Juan, Puerto Rico, USA

Monday, November 7, 2016

Guest(s): MR & MRS ZIMMERLIN

Stateroom/Suite: 4061

Viking Star is due to dock in the Port of San Juan at Pier 1 East, on Monday, November 7, 2016.

## **Preparing Your Luggage**

Please fill out the color-coded luggage tags we have provided. Kindly remove any old tags and attach these new ones. Please leave your tagged luggage outside your stateroom on the evening of **Sunday**, **November 6** no later than **10:00 PM** for complimentary collection and delivery to the Cruise Terminal Baggage Hall. Any luggage not set out by 10:00 PM will be your own responsibility to take off the ship; kindly note that onboard porterage will not be available disembarkation morning. **Passports**, medications, breakables and valuables should be kept in your possession or in your hand luggage.

## **Color-Coded Luggage Tags**

You have been assigned the color **GREEN 1** for your checked luggage.

# **Settling Your Onboard Account**

If you arranged to settle your final onboard account in cash, please do so at the Explorers' Desk, Deck 1 the night before your departure. If you already registered a personal credit card as your method of payment, you do not need to do anything further; your onboard charges will be applied directly to your credit card. If you have a refundable balance, you may receive it in cash by visiting the Explorers' Desk the evening before departure; otherwise, it will be automatically credited to your credit card on file. Please note: Credit card refunds may take up to 14 days to appear on your credit card statement.

# Vacating Your Stateroom/Suite

All staterooms must be vacated before <u>8:00 AM</u>. Kindly check to ensure you are leaving nothing behind, especially inside your stateroom safe. As you disembark, kindly have your passport, cruise card and customs declaration readily available.

### **Your Departure**

You have a transfer to Luis Muñoz Marín International Airport (SJU).

Your disembarkation time will be 7:00 AM.

Your meeting location in The Atrium, Deck 1, 10 minutes before departure time.

Flight Itinerary We have the below flight itinerary on file for you AA1591 at 9:55 AM.

# **Once You Disembark**

Inside the Cruise Terminal, luggage will be grouped by color-coded tags. Please identify all your luggage personally. Many bags look alike, so kindly make sure you have identified your own luggage to avoid collecting the wrong luggage. Porters will be available to assist you inside the Baggage Hall. Tipping is left to your discretion. Please ensure you have your passport with the completed mandatory customs declaration in-hand and ready for the US CBP officer. Please be reminded that the customs declaration form is one per family.

#### **Independent Arrangements**

For guests with independent arrangements, taxis and privately booked vehicles will be available outside the Terminal.

Due to local Customs and Immigration requirements, all guests must disembark no later than 9:30 AM. For any further questions, please contact the Shore Excursions Desk or Explorers' Desk on Deck 1.

On behalf of Viking Cruises, Captain Rune Løkling, Hotel General Manager Sujith Mohan and the officers, staff and crew of Viking Star, we thank you for choosing to sail with us and hope to see you onboard again soon.

We wish you a pleasant and safe journey home!